

Willowbrook Pediatrics, PC

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OUTGOING

REQUEST FOR RELEASE OF PATIENT RECORDS

The undersigned acknowledges their lawful authority to request the release of a patient's record. The undersigned and listed patient has hereby requested the transfer of said records and we hereby, request that you release the following patient's records:

Patient's Name: _____

Date of Birth: _____

Address: _____

The undersigned authorizes Willowbrook Pediatrics to release said medical records to:

Name: _____

Address: _____

Phone Number: _____

Fax Number: _____

The patient will tender payment for the cost of copying said records for a fee of \$1.00 per page or \$100 for entire medical record whichever is less. There is a minimum of 1 week required to copy medical records.

Signature of Patient or Representative

Date

Relationship to Patient if Applicable

Witness

Date